



**BOARD AGENDA  
TAB 2 – ACTION  
MARCH 30, 2017**

BALTIMORE CITY COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
**UNAPPROVED OPEN SESSION MINUTES**  
March 30, 2017  
4 p.m.  
Liberty Campus  
GAARE Auditorium

**Board Members Present:** Dr. S. Todd Yeary, Dr. Rosemary Gillett-Karam, Ms. Maria Harris-Tildon, Mr. Jay Hutchins, Dr. Donald Gabriel (via conference call), Ms. Olayeni Popoola and Dr. Mary Owens Southall.

**Board Members Absent:** Ms. Pamela Paulk

**I. BOARD ACTIONS/CONSENT AGENDA (All Actions requiring a vote.)**

- A. Adoption of the March 30, 2017 Agenda
- B. Approval of the February 28, 2017, 2016 Minutes
- C. College Contracts
- D. Student Government Association (SGA) (Mr. Devone Delly, President)
- E. AFSCME Local # 1870 at BCCC (Ms. Charlene Gray, President)
- F. Faculty Senate (Professor Edward Ennels)

**Action:** The Board unanimously voted and approved Board Actions/Consent Agenda.

**II. COLLEGE POLICIES**

Dr. Nassim Ebrahimi, Interim Vice President of Institutional Advancement, Marketing and Research introduced, for approval, the Social Media Policy and Procedures.

Dr. Ebrahimi stated that this policy would ensure that all social media contributions and content made by the College or members of its community conform to the terms of this policy and is in compliance with the 2015 Senate Bill 201 and House Bill 934 regarding Privacy Protection and as per the Maryland Higher Education Commission's (MHEC) request to provide our (BCCC) Social Policy.

Dr. Ebrahimi stated that through the procedures we (BCCC) can ensure that this, as well as others, stays current and accurate by being in a centralized place and have a responsibility to ensure that this policy, as well as others, are updated.

The Board inquired about an inconsistency in the contact information listed on the policy and procedures and stated that they should be consistent. Dr. Ebrahimi responded that

it was an error which would be corrected to reflect the contact as Institutional Advancement, Marketing and Research (IAMR).

Trustee Maria Tildon motioned for approval and was seconded by Dr. S. Todd Yeary for approval of the Social Policy and Procedures pending the correction of the contact information.

**The Board unanimously to approve the Social Policy and Procedure pending the correction of the contact information to both documents.**

### **III. NOMINATION FOR 2016 PROFESSOR EMERITI**

a) Dr. Tonja Ringgold presented the nominations for Professor Emeriti and the Resolutions in accordance to the Emeritus Designation Policy number 1008.

The following persons were nominated for Professor Emeriti:

- 1) Carlton Leverette, Professor of Art
- 2) H. Bradford Lyman, PhD, Professor of Sociology
- 3) C. Ann Ritter, PhD, Professor of English

Dr. Ringgold gave a brief synopsis of each of the nominees (all synopsis can be found in the March 30, 2017 Open Session Book).

Trustee Dr. Mary Owens Southall moved for approval of the nominees for Professor Emeriti and seconded by Dr. Rosemary Gillett Karam.

**The Board unanimously congratulated and approved all of the nominees for Professor Emeriti.**

### **b) TUITION AND FEES RECOMMENDATIONS**

VP Calvin Harris presented his recommendation for approval of tuition and fees as a continuation from the February 28, 2017 Board meeting. Mr. Harris presented, via, a chart from the Maryland Association of Community Colleges (MACC) Board book, which denoted the tuition rates of all Maryland Community Colleges, in which, Baltimore City Community College (BCCC) is in the least cost category for in-state in service area, in-state out of service area, and out-of-state tuition of all Maryland Community Colleges with Anne Arundel Community College being \$1 lower than BCCC.

The recommendation is to increase the instate tuition rate from \$106 per credit hour to \$108 and increase out-of-state from \$270 to \$280 per credit hour based on the enrollment projections The college recommends a modest increase of less than 2% to tuition levels for fiscal 2018 which would start in the fall 2017 semester.

The Board inquired as to if the increase number is correct and not under projected. Dr. Gillett Karam suggested that the increase should be from \$106 to \$110 for in-



state and \$280 for out-of-state to be in aligned with the 2% with a 2.079% increase. VP Harris also recommended an exam testing fee increase of \$10 which would go from \$35 to \$45. The Board was concerned that this increase would have a possible impact on current and future BCCC students. VP Harris responded that this exam testing fee increase would be, majorly for external exam testing only and would not apply to BCCC students, e.g., students that were testing for other institutions, praxis exams, etc. and would not impact current or future BCCC students.

The Board recommended a revision to VP Harris' recommendation to a tuition increase from \$106 to \$110 for in-state and from \$275 to \$280 for out-of-state for fiscal year 2018 and a \$10 increase for external exam testing fees from \$35 to \$45 excluding BCCC students.

Dr. Rosemary Gillett-Karam moved for approval of the tuition increase to \$110 per credit hour for in-state and \$280 per credit hour for out-of-state and seconded by Trustee Tildon but was rejected by Student Trustee Ms. Olayeni Popoola.

**The Board approved the above tuition and fee increases for tuition and external testing fees for non-students for fiscal year 2018.**

VP Harris announced that currently the Business & Finance Division leadership team does not have any interim status employees. Also, Mr. Michael Dahl, Maintenance Supervisor, will be retiring from the facilities department with 30 years of service.

#### **IV. PRESIDENT'S REPORT**

Dr. May stated that his report would stand as submitted but wanted to add a 70<sup>th</sup> Anniversary event of Employees Appreciation Day that was held today in the Mini Conference Center. The Board was given mugs from this celebration.

Dr. May also wanted to highlight the Women's History Financial Literacy workshop hosted by Senator Chris Van Hollen with special thanks to Dr. Weber, Dr. Ebrahimi, Dean Becketts, Carol Taylor and Sheila Scott for their support in this initiative.

- a) Enrollment Report was given by Dean Sylvia Rochester for Dr. Marguerite Weber.
  - o Spring 2016 to Spring 2017 yielded a -3% decline for enrollment.
    - o Trustee Tildon suggested that going forth the enrollment report should include an understanding of overall trends.
  - o Other issues included the filled position of Registrar to Ms. Wendy Harris.
  - o Other Student Affairs initiatives are included in the Enrollment Report in the April Open Session Meeting Book.
  
- b) Ms. Shanetta Paskel reported that House Bill HB1595 and Senate Bill SB1127 were amended from the Baltimore City Community College Restructuring Bill to the Baltimore City Community College Realignment Legislation.

Ms. Paskel explained the process for the passing of legislation. The House Bill was passed and is now in the Senate Committee awaiting action, which was passed to the second reader. Once the legislation has passed both the House and Senate it will proceed to the Governor's office for signing.

Dr. Yeary asked Ms. Paskel to explain the process for Emergency Legislation. Ms. Paskel responded that generally any legislation that is passed would take effect on July 1<sup>st</sup> or October 1<sup>st</sup> of any fiscal year; however, with an emergency bill the bill is in effect upon the Governor's signing.

## **V. CLOSING COMMENTS**

Dr. Yeary thanked all for the continuing hard work and service to the mission of the college, students, and Baltimore City and to the work that is important and has not been diminished. He also stated that we should always stay focused on facts and not on any political action that might appear as a value assignment to the work we do. Facts; Accreditation is in good shape, the hard work on the facility and Business & Finance to position and posture the RFP is ongoing, we continue to make a difference in the lives of students on the credit and non-credit side, while we have been together (The Board and the College) and have continued to work toward changing lives and building communities. People are entitled to their opinions but not to their own facts.

Dr. Yeary thanked everyone for the privilege of serving as Chair of the Board.

## **VI. MOTION FOR ADJOURNMENT**

The Board of Trustees meeting adjourned at 5:20 p.m.

## **IX. NEXT MEETING**

April 25, 2017, Liberty Heights Campus, Mini Conference Center

### **ATTENDANCE:**

Dr. Gordon F. May, President

### **BCCC Staff Present:** \_

Tope Aje, Ola Akinkuowo, Nicole Becketts, Vanessa Bell, Linda Benjamin, Elena Berrocal, Elaine Brown, Vera Brooks, Leslie Brown, Maria Cazabon, Saverio Coletta, Hsin-Yuan Chen, Deborah Childs, Deneen Dangerfield, Daniel Coleman, Angela Donn, Dr. Nassim Ebrahimi, Patricia Edwards, Edward Ennels, Charlene Gray, Lyllis Green, Judy Gorch, Nana Gyesie, Calvin Harris, Wendy Harris, Eileen Hawkins, Kemberly Henderson, Salita High, Will Hug, Shayla Hunter, Joseph M. Hutchins, Dr. Bob Iweha, David Xudong Jin, June Mabrey, Brian O'Connell, Scott Olden, Solomon Iyobosa Omo-Osagie, Anil Malaki, Gregory Mason, John T. McCoy, III., Karen Mobley,



Rochester, Mitch Rossi, Khadijat Sanusi, Scott Saunders, William Shipley, Sabina Silkworth, Daphne Snowden, Chardai Stokes, Chima Ugah, JaHon Vance, Eileen Waitsman, Crystal Washington, Tom Wamalwa, Dr. Marguerite Weber, Dennis Weeks, Jeff White, Vincent Whitmore, Brenda Wiley, Andre Williams, Michelle Williams, Leonard Willis, Diana Zilberman,

**Others Present:**

Michael Scott - Student

**CLOSED SESSION**

The Board voted unanimously, under the Open Meeting Act, State Government Article, and Section 10-508, to convene in Closed Session on March 30, 2017, in the President's Conference Room to discuss real estate, personnel and to obtain legal advice.

**\*Full report on file in the President's Office**

Respectfully submitted,

A handwritten signature in black ink that reads "Gordon F. May". The signature is written in a cursive style with a large, looping initial "G".

Gordon F. May, PhD  
President/CEO

**Approved by the Board of Trustees: April 25, 2017**